

## Requirements for Teachers to be eligible for promotion as per CAS-2016 guidelines

S. N.	Mode	Cadre	AL	Pay Band	Experience	Requirements as per guidelines	Research Publication	Assesment Report	Min. Score
1	Placement	Assistant Professor	10 to 11	68,900 – 2,05,500	4 years with Ph.D. 5 years with M.Phil. 6 Years without Ph.D. & M.Phil. in AL-10	<b>Training / Course etc.</b> One Offline of 21 days' duration or Two Online of 21 days' duration <b>Any one of the following during the assessment period</b> 1 Refresher/Res.Methodology etc. of 5 days' duration; or 2 One MOOCs Course in the relevant subject (with e-certification); or 3 Dev. of e-contents in four-quadrants/MOOCs course recognized by Central / State Govt.during the assessment period or 4 SWAYAM Platform recognized by Cen.Govt.	One Res. publication in the peer-reviewed journals or NAAS / UGC – listed journals during assessment period	Satisfactory / Good in atleast 3/4/5 years out of last 4/5/6 years	60/100
2	Placement	Assistant Professor	11 to 12	79,800 – 2,11,500	5 Years in AL-11 (with Ph.D. in relevant/ allied subject)	<b>Any two of the following during the assessment period</b> 1 One Offline of 10 days' duration or Two courses of 5 days' duration in lieu of 10 days' programme; or 2 One MOOCs Course in the relevant subject (with e-certification); or 3 Contribution towards the Dev. of e-contents in four-quadrants/ contribution towards the development of 10 modules of MOOCs course/contribution towards conduct of a MOOCs course recognized by the Central / State Govts.; or 4 SWAYAM Platform recognized by Cen.Govt.	Three Res. publication in the peer-reviewed journals or NAAS / UGC – listed journals during assessment period	Satisfactory / Good in atleast 4 years out of last 5 years	65/100
3	Promotion	Assistant Professor to Associate Professor	12 to 13A	1,31,400 – 2,17,100	3 Years in AL-12 (with Ph.D. in concerned/relevant subject)	<b>Any one of the following during the assessment period</b> 1 One Offline of 10 days' duration or Two courses of 5 days' duration in lieu of 10 days' programme; or 2 One MOOCs Course in the relevant subject (with e-certification); or 3 Contribution towards the Dev. of e-contents in four-quadrants/ contribution towards the development of at least 10 modules of MOOCs course/contribution towards conduct of a MOOCs course recognized by the Central / State Govts.; or 4 SWAYAM Platform recognized by Cen.Govt.	Min. of Seven Res. publications in the peer-reviewed journals or NAAS / UGC – listed journals of which three Res.Papers should have been published during assessment period	Satisfactory / Good in atleast 2 years out of last 3 years	* 70/100 (Incl. of interview marks )
4	Promotion	Associate Professor to Professor	13A to 14	1,44,200 – 2,18,200	3 Years in AL 13A (with Ph.D. in concerned/relevant subject)	NIL	Published a min. of ten publications in the peer- reviewed journals NAAS rated or UGC -listed journals, out of which three research papers should have been published during the assessment period	Satisfactory / Good in atleast 2 years out of last 3 years	* 70/100 (Incl. of interview marks )
5	Promotion	Professor to Senior Professor	14 to 15	1,82,200 – 2,24,100	10 Years in AL-14	1 Ph.D. degree has been successfully awarded to two candidates under his / her supervision during the assessment period. 2 For elevation to the Senior Professor, additional credentials are to be evidenced by; (a) Post-doctoral research outputs of high standard (b) Awards/ honours/ and recognitions Additional research degrees like D. Sc., D.Litt., LID etc., patents and IPR on products and processes developed/technology transfer achieved in the case of teachers in science and technology.	Published a minimum of ten publications in the peer-reviewed journals or UGC listed / NAAS rated journals during the assessment period.	Satisfactory / Good during preceding 5 years	** 70/100 (Incl. of interaction marks)

## Annexure - 2

## Requirements for Library Staff to be eligible for promotion as per CAS-2016 guidelines

S. N.	Mode	Cadre	AL	Pay Band	Experience	Requirements as per guidelines	Assesment Report	Min. Score	
1	Placement	Assistant Librarian	10 to 11	68,900 – 2,05,500	4 years with Ph.D. 5 years with M.Phil. 6 Years without Ph.D. & M.Phil. in AL-10	1 Attended one orientation course of 21 days duration	Satisfactory / Good during the Assessment Period	60/100	
						2 Attended training, seminar or workshop on automation and digitization, maintenance and related activities of at least two weeks or 10 days & above.			
2	Placement	Assistant Librarian	11 to 12	79,800 – 2,11,500	5 Years in AL-11	<b>Any two of the following during the assessment period</b>		Satisfactory / Good during the Assessment Period	65/100
						1 Training/Seminar/Workshop/Course on automation and digitization.			
						2 Maintenance and other related activities of at least two weeks or above 10 days duration (or completed two courses of at least five days duration in lieu of every course / programme of ten days duration)			
						3 Taken/developed one MOOCs course in the relevant subject (with e-certification). or			
4 Library up-gradation course during the assessment period.									
3	Promotion	Assistant Librarian to Deputy Librarian	12 to 13A	1,31,400 – 2,17,100	3 Years in AL-12	<b>Any one of the following during the assessment period</b>		Satisfactory / Good during the Assessment Period	* 70/100 (inclusive of interview marks)
						1 Training/ Seminar/ Workshop/ Course on automation and digitization.			
						2 Maintenance and other related activities of at least 10 days duration (or completed two courses of at least five days duration in lieu of every course/programme of ten days duration)			
						3 Taken/ developed one MOOCs course in the relevant subject (with e-certification), and			
4 Library up-gradation course during the assessment period									
4	Promotion	Deputy Librarian to Librarian	13A to 14	1,44,200 – 2,18,200	3 Years in AL-13A (with Ph.D. in concerned/relevant subject)	i. A Ph.D. degree in Library Science/Information Science/ Library and Information Science/Documentation/ archives and Manuscript keeping.	Satisfactory / Good during the Assessment Period	* 70/100 (inclusive of interview marks)	
						ii. Has done any one of the following in the last three years.			
						1 Training/ Seminar/ Workshop/ Course on automation and digitization			
						2 Maintenance and other related activities of at least 10 days duration (or completed two courses of at least five days duration in lieu of every course/ programme of ten days duration)			
						3 Taken /developed one MOOCs course in the relevant subject (with e-certification)			
						4 Library up-gradation course during the assessment period			
						iii Evidence of innovative library services, including the integration of ICT in a library			

## Requirements for Physical Education Faculty to be eligible for promotion as per CAS-2016 guidelines

S. N.	Mode	Cadre	AL	Pay Band	Experience	Requirements as per guidelines	Assessment Report	Min. Score
1	Placement	Assistant Professor of Physical Education	10 to 11	68,900 – 2,05,500	4 years with Ph.D. 5 years with M.Phil. 6 Years without Ph.D. & M.Phil. in AL-10	i. Attended one orientation/Refresher course of 21days duration on teaching methodology during the assessment period	Satisfactory / Good in atleast 3/4/5 years out of last 4/5/6 years	60/100
						ii. Any one of the following (Online/offline): Completed Refresher/Research Methodology course/ workshop/ syllabus up-gradation workshop/Training Teaching- Learning-Evaluation, Technology Programmes/ Faculty Development Programmes of at least five days duration, or taken on MOOCs course(with e-certification), or development of e-contents in four-quadrants/MOOCs. Course during the assessment period.		
						iii. Published one research publication in the peer reviewed journals or UGC-listed journals during assessment period		
2	Placement	Assistant Professor of Physical Education	11 to 12	79,800 – 2,11,500	5 Years in AL-11 (with Ph.D. in relevant / allied subject)	i. <b>Any two of the following in the last five years:</b> Completed a course/programme from amongst the categories of Refresher courses/Research methodology course/workshops/syllabus up gradation workshop/Teaching-Learning Evaluation/Technology Programmes/ Faculty Development Programmes of at least ten days duration (or completed two courses of at least five days duration in lieu of one 10 days programme), or completed one MOOCs course in the relevant subject (with e-certification), or contribution towards the development of e-contents in four quadrants / contribution towards development of 10 modules of MOOCs course / contribution towards conduct of a MOOCs course during the assessment period; and	Satisfactory / Good in atleast 4 years out of last 5 years	65/100
						ii. Published three research papers in the peer reviewed journals or UGC-listed journals during the assessment period.		
3	Promotion	Assistant Professor (PE) to Associate Professor (PE)	12 to 13A	1,31,400 – 2,17,100	3 Years in AL-12 (with Ph.D. in relevant / allied subject)	i. <b>Has done any two of the following in the last three years of Academic level-12:</b> Completed one course/ programme from amongst the categories of Refresher courses / Research methodology course / workshops / syllabus up gradation workshops /Teaching- Learning Evaluation / Technology Programmes / Faculty Development Programme of at least ten days duration(or completed two courses of at least five days duration in lieu of one 10 days programme) or completed one MOOCs course in the relevant subject (with ecertification), or contribution towards the development of e-contents in four quadrants / contribution towards the development of at least 10 modules of MOOCs course / contribution towards conduct of a MOOCs course during the assessment period.	Satisfactory / Good in atleast 2 years out of last 3 years	70/100 (Inclusive of interview marks)
						ii. Published a minimum of seven research publications in the peer- reviewed journals or UGC-listed journals of which three research Papers should have been published during the assessment period		
4	Promotion	Assoc.Prof.(PE) to Professor (PE)	13A to 14	1,44,200 – 2,18,200	3 Years in AL-12 (with Ph.D. in relevant / allied subject)	Published a minimum of ten publications in the peer- reviewed journals or UGC –listed journals, out of which three research papers should have been published during the assessment period	Satisfactory / Good in atleast 2 years out of last 3 years	70/100 (Inclusive of interview marks)