

FORM No. 42

(Article 216) K. F. C.

APPLICATION FORM PRESCRIBED UNDER THE HOUSE BUILDING / HOUSE PURCHASE / HOUSE REPAIR / REDEEM - (NON GOVERNMENTAL LOAN) ADVANCE RULES

<p>1. a) Name (In block letters)</p>	
<p>b) Designation and scale of pay of the post</p>	
<p>c) Dept. or Office in i) which employed ii) Drawing Officer</p>	
<p>d) Pay i) Substantive pay ii) Officiating pay or pay drawn in non-substantive post. iii) Special pay and dearness pay</p>	
<p>2. PLEASE STATE 1) Whether you are a permanent or non-permanent UAS employee and the length of continuous service, rendered under the UAS with date of entry into UAS Services</p>	
<p>2) Your permanent post, if any, and the name of Office / Department concerned</p>	
<p>3) Date of birth and age on next birthday</p>	
<p>4) Date on which you will attain the age of 60 years</p>	
<p>5) Is your wife / husband a UAS employee? If so, give her / his name, designation, office etc.</p>	

3.	Whether this is the first advance applied for	
4.	Do you already own a house?	
	1) Station where it is situated with exact address	
	2) Floor area (in Sq. ft.)	
	3) Its approximate valuation	
	4) Reasons for desiring to own another house, or enlarging or repairing living accommodation in an existing house, as the case may be	
HOUSE BUILDING		
5. a)	Do you require the advance for building a new house?	
	1) Approximate floor area of the house proposed to be constructed (in Sq. Ft.)	
ESTIMATED COST :		
	2) Cost of land	
	3) Cost of building	
	4) Total	
	5) Amount of advance required	
	6) Number of years in which the advance with interest is proposed with to be repaid	

NOTE : ENTRIES IN COLUMN 2 - 4 WILL HAVE TO BE SUPPORTED BY SPECIFICATIONS, ESTIMATES AND APPROVED PLAN.

b)	Whether you are already in possession of the land? If so, please state,	
	1) Name of the city or town where it is located	
	2) Whether you wish to settle here after retirement	
	3) Municipal No. of the site and / or of the plot (in Sq. Yds.)	

4) Name of the municipal or other local authority (if any) in whose jurisdiction it is located.	
c) If no plot of land is already in your possession, how and when do you propose to acquire one?	

- NOTE :
1. In case where the applicant happens to be in possession of land, a copy of the title deed or other proof of the applicant having clear title to the land should accompany the application
 2. In case where the applicant is not in possession of the land, a declaration to the effect that he propose to acquire the plot with the object of constructing a house thereon within two months from the date of drawal of the first instalment of the advance should accompany the application.

HOUSE REPAIR

d) Do you require advance for enlarging or repairing living accommodation in an existing house? If so, please state	
1) Municipal No. and exact location of the house	
2) Municipal valuation of the house	
3) No. of rooms in the house (excluding lavatory, bath room and kitchen)	
4) Total floor area of the rooms in Sq. Ft.	
5) If an additional storey is proposed to be added, is the foundation strong enough?	
6) Particulars of additions desired a) Number of rooms b) Floor (in Sq. Ft.) c) Area and estimated cost	
7) Amount of advance required	
8) Number of years in which the advance with interest is proposed to be repaid	

NOTE : A copy of the title deed with encumbrance certificate obtained from the Sub - Registrar 's Office of the concerned area and a plan effecting improvements to the house should accompany the application

HOUSE PURCHASE	
e) Do you require the advance for purchasing a readymade house? If so please state	
1) Municipal number and exact location of the house	
2) Floor area of the house (in Sq. Ft)	
3) Plinth area of the house (in Sq. Ft)	
4) Approximate age of the house	
5) Municipal valuation of the house	
6) Name and address of the owner	
7) Approximate price expected to be paid	
8) Amount of advance required	
9) Number of years in which the advance with interest is proposed to be repaid	
10) Have you satisfied yourself that the transaction would be completed within one month of the date of drawal of advance and would result in your acquiring an undisputable title to the house	

NOTE :

1. A plan of the house should accompany the application.
2. A declaration from the seller of the house to the effect that the property is free from encumbrance supported by an encumbrance certificate (obtained from the Sub-Registrar of the concerned area) should accompany the application.
- 3) If the house is purchased from the Karnataka Housing Board, the transaction should be completed in acquiring an undisputable title to the house within 4 months of the date of drawal of the advance.

TO REDEEM NON-GOVERNMENTAL LOAN

f) Do you require the advance for liquidating the loan outstanding on the house. If so, please state

1) Municipal number and exact location of the house

2) Approximate age of the house

3) Municipal valuation of the house

4) Name and address of the person or persons who has / have advanced loan on the mortgage of the house

5) The purpose for which loan was raised

6) The amount of loan outstanding

7) Whether the documents in original evidencing the loan raised on the mortgage of the house has / have been enclosed

8) Amount of advance required

9) Number of years in which the advance with interest is proposed to be repaid

6. a) Is your title to land-house undisputed and free from encumbrance

b) Can you produce if required, original (sale deed) in support of your title? if not, state reasons therefor indicating what other documentary proof, if any, can you furnish in support of your claim? (See items 5(b) & (c) above).

c) Does the locality in which the plot of land / house is situated, possess essential services like roads, water supply, drainage, sewerage, street lighting, etc., (Please furnish a site plan with complete address)

7. In case you happen to be due to retire from service or cease to be in service within fifteen years of the date of this application, do you agree by giving a declaration in the agreement form that the UAS shall be entitled to recover the balance of the said advance with interest remaining unpaid at the time of retirement or death preceding retirement, from the whole or any specified, part of the gratuity death-cum-retirement gratuity or UPF / GPF that may be sanctioned to you and Insurance amount both in O. B. and surrender value of the PLI / LIC of India admissible to you.	
--	--

8. a) Whether you have insured your life and if so, state	
---	--

1) The name of the Insurance Department or Company	
--	--

2) The policy number	
----------------------	--

3) The amount assured	
-----------------------	--

4) Surrender value of the policy if the insurance has been effected in any company other than the K. G. I. D.	
---	--

5) Whether the policy is encumbered	
-------------------------------------	--

N. B. A certificate from the Insurance Department or Company containing the above particulars should accompany.

b) If you are eligible for gratuity or death-cum-retirement gratuity at the time of retirement, note the amount that would be admissible	
--	--

N. B. A certificate as to the amount of Gratuity / UPF / GPF admissible should be obtained and furnished from P. F. Section of the Comptroller's Office.

c) Is Article 214 (b) not applicable to your case? If so, state	
---	--

1) The name, designation, scale of pay, Office / Department, etc., of the permanent Govt. servant who is willing to stand surety for you	
2) The date on which the proposed surety is due to attain the age of 60 years	
3) Particulars of the KGID (Official Branch) policy held by the surety, viz., Policy No. & the amount assured from the KGID regarding the correctness of the particulars should accompany the application	

DECLARATION

1. I solemnly declare that the information furnished by in reply to the various items indicated above is true to the best of my knowledge and belief.
2. I have read the rules regulating the grant of advances to Karnataka Government Services for building, etc., of house and agree to abide the terms and conditions stipulated therein.
3. I certify that I have not applied for and / or obtained an advance or loan from Government source or Provident Fund for the acquisition of a house.
4. I have not drawn any loan under the Low Income Group Housing Scheme.
5. My wife / husband is not a State Government servant or where she / he is a State Government servant, that she / he has not drawn any advance under these rules or Low Income Group Housing Scheme.
6. I have not stood surety to any other Government Servant who has drawn an advance under these rules.

Signature of the applicant

Designation

Dept. / Office in which employed

Station.....

(To be completed by the Controlling Officer (Head of the Institution)).

No.

Station

Dated

Forwarded to the Comptroller, University of Agricultural Sciences, Bangalore - 560065. The facts stated in the application have been verified and found correct.

It is recommended that an advance of Rs.....
.....may be granted to the applicant. I have satisfied myself, on the basis of montly deductions, etc., made from the applicants salary that this amount is well within his repaying capacity.

* Signature
of the Head of the Institution / College /
Research Station.

- * 1. Name of the signing officer should also be indicated in block letter below his signature.
- 2. Name of the Drawing Officer may please be indicated here.