

Call for Nominations

Dear ERASMUS+ partners,

Greetings from the [Faculty of Organic Agricultural Sciences](#) at Witzenhausen (University of Kassel)!

With this mail, we welcome you to nominate students for the **summer term 2023** (lecture period: **11 April - 14 July 2023** + 2-3 exam weeks in July) to study for one semester at our faculty. We are glad to continue or initialize hosting students from your institution and look forward to receiving your

1. Nominations by 01 Nov 2022 (not later!)

- a. For the nominations, you need to **start a pre-selection of students** in your institution. The pre-selection must be based on the following criteria (in English or German as we will use these documents later to finally select the candidates):
 1. **motivation letter** (addressing Faculty of Organic Agricultural Sciences, Prof. Dr. Andreas Thiel)
 2. up-to-date **CV**
 3. up-to-date **transcript of record (ECTS) & certificates**; above average achievements
 4. **language certificates** (ideally TOEFL, IELTS, or appropriate proofs);
 - English (for international programs): B2 or higher;
 - German (for German study programs): B2 or higher
- b. Kindly check the possible/still available number of student mobilities we have jointly agreed upon (see Interinstitutional Agreement and/or budget table). Based on this number make a pre-selection. If you have for instance potentially 2 mobilities, just nominate a total of 4 or 5 students from which we then can choose.
- c. Fill in the survey at <https://umfrage.uni-kassel.de/index.php?r=survey/index&sid=567485&lang=en> to type the basic information per nominee. You may use this form as well to nominate staff if this is priorly agreed with the [hosting partner/section](#) of the Faculty of Organic Agricultural Sciences AND in line with the available budget (check the Interinstitutional Agreement form and budget table). However, staff can be nominated at any time
- d. **Please note!!!**
 1. **Kindly protocol and archive the pre-selection process!** DAAD/ERASMUS officials may ask at any time if criteria have been met and followed.
 2. **Kindly send the documents of each nominee as a ZIP file** at tropenzentrum@uni-kassel.de no later than 01 Nov 2022
 3. **Nominated students are not automatically admitted to this exchange!**

2. Selection between 02 and 15 Nov 2022

- a. After a brief screening, we will invite the applicants for an online interview to see their English capabilities and answer open questions for the intended exchange and stay at Witzenhausen

- b. Thereafter, the final decision will be done jointly before 15 Nov 2022.
Admission will follow the weeks after.

If you have any further questions, please contact me at any time at tropenzentrum@uni-kassel.de

Best wishes
Martin W.

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